

Supervised Medication Administration (DPC, MID, Clinics, Dialysis)

Completed forms to be signed off then submitted to the Graduate Nurse Coordinators: SVHM.Education.GNP@svha.org.au and
Mandatory training svhm.education.mandatorytraining@svha.org.au

Name: **Employee ID:** **Clinical Area:** DPC / MID / Clinics / Dialysis

EN Graduates:

- Complete three supervised medication administrations with your preceptor or buddy nurse (Registered Nurse Grade 2 Year 2 or above) as soon as practicable.

RN Graduates:

- Complete three supervised medication administrations with your preceptor or buddy nurse (Registered Nurse Grade 2 Year 2 or above) as soon as practicable.

No Graduate can independently administer medications without completing and submitting their supervised medication round/s form. Note: you will be required to complete an additional supervised medication round competency on your next rotation.

Criteria	Date 1	Date 2	Date 3
For all medication administration the Graduate is able to:	Initial	Initial	Initial
• Safely and correctly administers prescribed medication/s discussing the indications, common side effects, and dosage of medication to be administered.			
• Identifies resources available to assist with medication administration. (MIMS, AIDH, Pharmacy, Specific protocols for specific medications)			
• Checks that the National Inpatient Medication Chart (NIMC) treatment sheet is current and that the medication has not yet been given and signed for, or that ' withhold' (W) is not documented.			
• Considers circumstances where medication may need to be withheld e.g. patient hypotensive, bradycardic, fasting, pain free, or has loose bowel actions.			
• Identifies correct procedure for following up on medications that need to be withheld. E.g. inform and discuss with medical staff.			
• Identifies correct checking procedure - Identifying who a Graduate nurse can check meds with.			
• Able to discuss the policy around the administration and disposal of Schedule 11 and Schedule 8 medications.			
• Able to access Enkey and demonstrates correct administration of either Schedule 11 or Schedule 8 medication.			
• Interacts appropriately with patient, explains procedure and ensures privacy.			
• Ensures each medication administered follows these rights: <ul style="list-style-type: none"> • Right patient • Right medication • Right dose • Right route • Right time • Right reason • Right expiry • Right frequency • Right to refuse • Identifies if patient has any allergies or sensitivities 			

• Stays and observes the patient until all medication has been taken.			
• Correctly documents all medications administered or withheld on the NIMC.			
IV Medication Administration (if applicable)			
• Assesses the IV site. If there are any signs of inflammation, swelling, redness or incorrect positioning DO NOT PROCEED. Note the date of IV bung insertion and when/if resite is required.			
• Prepares any IV medication/infusion according to protocol and ANTT guidelines. Gathers appropriate equipment to take to bedside.			
• Correctly flushes port before and after medication/fluid administration to ensure patency using ANTT principles.			
• Administers IV medication/fluid correctly using ALARIS pump.			
• Monitors patient and IV site throughout administration of medication/fluid.			
• Discards equipment/sharps safely and appropriately.			
Medication Management on the unit			
• Identifies correct procedure for reporting an adverse reaction/medication error.			

Please sign below after third successful medication administration

Preceptor/ Buddy Nurse's name (please print):		
Signature		Date