

Supervised Medication Administration (DPC, MID, Clinics, Dialysis)

Completed forms to be signed off then submitted to the Graduate Nurse Coordinators: SVHM.Education.GNP@svha.org.au and
Mandatory training svhm.education.mandatorytraining@svha.org.au

Name: **Employee ID:** **Clinical Area:** DPC / MID / Clinics / Dialysis

EN Graduates:

- Complete three supervised medication administrations with your preceptor or buddy nurse (Registered Nurse Grade 2 Year 2 or above) as soon as practicable.

RN Graduates:

- Complete three supervised medication administrations with your preceptor or buddy nurse (Registered Nurse Grade 2 Year 2 or above) as soon as practicable.

No Graduate can independently administer medications without completing and submitting their supervised medication round/s form. Note: you will be required to complete an additional supervised medication round competency on your next rotation.

Criteria	Date 1	Date 2	Date 3
For all medication administration the Graduate is able to:	Initial	Initial	Initial
• Safely and correctly administers prescribed medication/s discussing the indications, common side effects, and dosage of medication to be administered.			
• Identifies resources available to assist with medication administration. (MIMS, AIDH, Pharmacy, Specific protocols for specific medications)			
• Checks that the National Inpatient Medication Chart (NIMC) treatment sheet is current and that the medication has not yet been given and signed for, or that 'withhold' (W) is not documented.			
• Considers circumstances where medication may need to be withheld e.g. patient hypotensive, bradycardic, fasting, pain free, or has loose bowel actions.			
• Identifies correct procedure for following up on medications that need to be withheld. E.g. inform and discuss with medical staff.			
• Identifies correct checking procedure - Identifying who a Graduate nurse can check meds with.			
• Able to discuss the policy around the administration and disposal of Schedule 11 and Schedule 8 medications.			
• Able to access Enkey and demonstrates correct administration of either Schedule 11 or Schedule 8 medication.			
• Interacts appropriately with patient, explains procedure and ensures privacy.			
• Ensures each medication administered follows these rights: <ul style="list-style-type: none"> • Right patient • Right medication • Right dose • Right route • Right time • Right reason • Right expiry • Right frequency • Right to refuse • Identifies if patient has any allergies or sensitivities 			

• Stays and observes the patient until all medication has been taken.			
• Correctly documents all medications administered or withheld on the NIMC.			
IV Medication Administration (if applicable)			
• Assesses the IV site. If there are any signs of inflammation, swelling, redness or incorrect positioning DO NOT PROCEED. Note the date of IV bung insertion and when/if resite is required.			
• Prepares any IV medication/infusion according to protocol and ANTT guidelines. Gathers appropriate equipment to take to bedside.			
• Correctly flushes port before and after medication/fluid administration to ensure patency using ANTT principles.			
• Administers IV medication/fluid correctly using ALARIS pump.			
• Monitors patient and IV site throughout administration of medication/fluid.			
• Discards equipment/sharps safely and appropriately.			
Medication Management on the unit			
• Identifies correct procedure for reporting an adverse reaction/medication error.			

Please sign below after third successful medication administration			
Preceptor/ Buddy Nurse's name (please print):			
Signature		Date	